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20 MAR 1970

MEMORANDUM FOR: Director of Logistics

SUBJECT : Centralized Disposal Statistics Report

**REFERENCE : Management Review of Agency Disposal of
Property dated 4 September 1969**

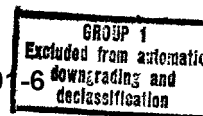
1. The reference concluded that the Office of Logistics management has a need for a central source of information whereby the overall scope and value of property disposals can be determined. It further recommended that the Chief, Supply Division initiate a program, based on the submission of disposal documentation by Agency installations, for maintaining a consolidated central record, and preparing periodic analyses of property disposals Agency wide.

2. In order to implement and maintain this program, Agency handbooks, in coordination with the DDP, must be revised to direct all accountable stations, bases, and activities worldwide to report the disposal of property to Headquarters. In simple terms each accountable installation would be required to make an extra copy of each disposal document and transmit it to Headquarters. This data must then be accumulated, consolidated, and analysed within the Supply Division on a continuing basis.

3. It would be possible to code the information received and design a simple program for computer storage and manipulation of this data. Feasibility would be dependent upon the relative priority assigned to this requirement. The requirement is not compatible with existing programs and would have to be handled separately. With computer storage, manipulation, and printout capability, it is estimated that one additional clerical man-year would be required. If computer assistance were not available, and the information were recorded manually, it is estimated that one and one-half additional clerical man-years would be required.

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4. No element of the Agency has indicated any requirement for this information; the Office of Finance has stated that they have no interest (paragraph 4.f. (2) of reference) and we in Supply Division would be unable to apply this information to the management of the Logistics Supply System. Paragraph 4.f. (1) of the reference states the position of the Audit Staff that the current trend of decentralized authority for disposal of property is a good one and should continue. They too, were unable to substantiate a requirement for centralized disposal records despite a memorandum from the Inspector General's Office suggesting that such records would be a useful tool. In effect, if we had complete worldwide disposal information on a centralized basis, we could not use it and we don't know any element in the Agency that could.

5. Based upon the above, it is recommended that this requirement be cancelled.

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Chief, Supply Division, OL

Att

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